



GOVERNMENT OF BERMUDA

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**Department of Planning**

**CERTIFICATE OF USE AND OCCUPANCY REQUEST LETTER**

**BUILDING PERMIT #:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**\*TEL:** \_\_\_\_\_

I, \_\_\_\_\_

request that a Certificate of Use and Occupancy be issued for:

**Site Address:** \_\_\_\_\_

**Please select the following: (x)**

( ) Partial Certificate (please indicate what is to be signed off below)

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**PLEASE NOTE THAT A "PARTIAL" CERTIFICATE WILL NOW INCUR A FEE OF \$50.00 WHICH MUST BE PAID BEFORE RELEASE OF THE CERTIFICATE.**

( ) Final Certificate (Project complete)

All required inspections have been finalized and submitted.

**\*Please call me at the above contact number so I can collect the Certificate**      YES / NO

Kind regards.

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**Applicant Signature**

**Revised: Apr 2018**